ROSCOMMON
COMMUNITY COLLEGE

Telephone: (090) 6626670 Fax: (090) 6626473

Application
For
Admission of a Pupil

(to be used to apply for a place in our school for 2017/2018. You are required to read our Code of Behaviour and Admissions Policy prior to application, a copy of which is available from our school secretary and on our website: www.roscomcol.com).

Name of applicant ……

Year of Entry
(tick as appropriate)

- ☐ 1st Year
- ☐ 2nd Year
- ☐ 3rd Year
- ☐ Transition Year
- ☐ 5th Year
- ☐ 6th Year
- ☐ Learning for Life Programme

STUDENT'S PERSONAL DETAILS

Student's Surname_____ Student's Forename _____

Student's Date of Birth _____ Student P.P.S. Number _____

Student's Present Postal Address _____

Mother's Full Name _____ Father's Full Name _____

Mother's Occupation _____ Father's Occupation _____

Parent's Nationality _____ Mother's Maiden Name _____

Address of second parent (state which), if different from home address _____

Emergency Contact Person _____ Contact Number _____

Student's Nationality _____ Student's Country of Birth _____

Language Spoken (at Home) English ☐ Irish ☐ Other _____

Parental Fluency in English Mother Yes ☐ No ☐

Father Yes ☐ No ☐

Student Fluency in English Yes ☐ No ☐

Student's G.P. Name & Address _____

Details of any medical conditions the school should be aware of _____

_____

G.P. Telephone _____ Does the Student hold a Medical Card ☐ Yes ☐ No

If the applicant has any disability or special education needs, please state them below, including information about support measures which have already been provided. Forward with this application all relevant documentation, e.g. medical or psychological reports, grants of resource hours for the Department of Education & Skills etc. (note – this information is essential in order that the school can provide necessary supports).

_____

_____

Does your child have an official Department of Education and Skills Irish Exemption? ☐ Yes ☐ No

STUDENT'S EDUCATION DETAILS

Name of Primary School (6th Class) _____

Name of Sixth Class teacher _____ _____

Name of Primary School Principal _____

Address of Primary School _____

Telephone Number of Primary School _____

If, applying to other year group other than 1st Year, please state the following:

Name of last Secondary School/s attended (outlining dates attended)_____

_____ _____

Name of Secondary School Principal_____ Telephone Number _____

Address of Secondary School _____

STUDENTS EXTRA-CURRICULAR ACTIVITIES

Please state the sports, clubs, societies etc that your child is involved in and any additional interests (i.e. GAA Football, Hurling, Camogie, Soccer, Music: plays piano, guitar, chess etc)

_____

_____

_____

_____

ADDITIONAL DETAILS

Relevant confidential family information (parent deceased, separation etc.) _____

_____

_____

Any previous connection with Roscommon Community College or other relevant information (please state if parent is a past pupil, or brother/sister is currently or previously attended this school)

_____

TELEPHONE NUMBERS
(as applicable)

Mother's Home _____ Father's Home _____

Mother's Work _____ Father's Work _____

Mother's Mobile _____ Father's Mobile _____

Mother's email _____ Father's email _____

Guardian's Home _____ Foster Parent Home _____

Guardian's Work _____ Foster Parent Work _____

Guardian's Mobile _____ Foster Parent Mobile _____

Guardian's email _____ Foster Parent email _____

SCHOOL TRIPS & EXCURSIONS

I _____ give consent for _____ to go on School Trips &

(Parent/Guardian Name) (Son/Daughter/Charge Name)

Excursions during each school year.

SCHOOL SPORTS PROGRAMME EXCURSIONS

Your son/daughter/charge will be participating in the Schools Sports Programme and will be required to go on Sporting Excursions.

I _____ give consent for _____ to go on School Sports

(Parent/Guardian Name) (Son/Daughter/Charge Name)

Trips during the school year.

PHOTOGRAPHS OF STUDENTS

The school maintains a database of photographs of school events held over the years. It has become customary to take photos of students engaged in activities and events in the interest of creating a pictorial as well as historical record of life at the school. Photographs may be published on our school website or in brochures, newsletters, local and national newspapers and similar school-related productions. If you would prefer not to have your child's photograph included in such records, please notify the school principal.

I _____ give consent for _____ my child/guardian's photo

(Parent/Guardian Name) (Son/Daughter/Charge Name)

to be taken and stored during the school year.

Signed: _____ *Date:* _____

(Parent/Guardian Name)

DECLARATION

I _____, have read and fully understand the
(Please Print Parent/Guardian Name)

Code of Behaviour and the Admissions Policy of Roscommon Community College. I hereby accept these policy documents in their entirety and together with my son/daughter/charge will adhere to all their principles in full. I declare that everything I have stated on this form is true and accurate, I have attached all relevant reports necessary to complete the application and understand that failure to provide all necessary documentation will result in my application being placed on hold until such time that the documentation becomes available. I am aware that an untrue statement on this or subsequent forms could lead to the withdrawal of any offer of a place or the removal of the applicant from the school.

Signature of Parent or Guardian _____

Name in Capitals _____

Date _____

I understand that certain information hereby provided by me is personal data, within the meaning of that term as defined in the Data Protection Acts 1988 and 2003 (the "Acts"), and I confirm that the provision of this information by me so that it may be processed for the purposes of consideration of my application constitutes a consent for the purposes of the Acts.

Signature: ..... Date: .....
(Parent/Guardian Name)

I give permission to the GRETB to share my information with Education partners (Dept. of Education and Skills).

Signature: ..... Date: .....
(Parent/Guardian Name)

CHECK-LIST

Please ensure that you have included the following with your application:

	Office Use only
1. **Fully completed Application Form**	☐
2. **Academic, Discipline and Attendance Report/s from previous school** (Note: 1st year students must present a copy of their last school report card from their primary school. Students applying to other year groups must present a copy of their academic, discipline and attendance reports from their previous secondary school/s).	☐
3. **Birth Certificate – Long form**	☐
4. **Materials Charge - €50 (**photocopying, classroom supplies**)**	☐
5. **Medical Report** (if applicable)	☐
6. **Educational/Psychological Report/s** (if applicable)	☐