



**ROSCOMMON
COMMUNITY COLLEGE**

Telephone: (090) 662667 Email; roscomcol@eircom.net Website; www.roscomcol.com

Application For Admission of a Pupil

(to be used to apply for a place in our school for 2018/2019. You are required to read our Code of Behaviour and Admissions Policy prior to application, a copy of which is available from our school secretary and on our website: www.roscomcol.com).

Name of Student

Student Personal Public Service Number (PPSN)

Student Date of Birth

Gender of Student Male Female

Brother/Sister currently attending RCC? Yes No

Name of Brother/Sister (if applicable)

Year of Entry
(tick as appropriate) 1st Year
 Learning for Life Programme (SEN)

Transferring from another school into:

2nd Year
 3rd Year
 Transition Year
 5th Year
 6th Year

STUDENT'S PERSONAL DETAILS

Student's Surname _____ Student's Forename _____

Student's Present Postal Address _____

Mother's Full Name _____ Father's Full Name _____

Parent's Nationality _____ Mother's Maiden Name _____

Address of second parent (state which), if different from home address _____

Student's Nationality _____ Student's Country of Birth _____

Language Spoken (at Home) English Irish Other _____

Fluency in English Mother Yes No

Father Yes No

Student Yes No

TELEPHONE NUMBERS

(as applicable)

Mother's Home _____ Father's Home _____

Mother's Work _____ Father's Work _____

Mother's Mobile _____ Father's Mobile _____

Mother's email _____ Father's email _____

Guardian's Home _____ Foster Parent Home _____

Guardian's Work _____ Foster Parent Work _____

Guardian's Mobile _____ Foster Parent Mobile _____

Guardian's email _____ Foster Parent email _____

Student's G.P. Name & Address _____

Details of any medical conditions the school should be aware of _____

G.P. Telephone _____ Does the Student hold a Medical Card Yes No

If the applicant has any disability or special education needs, please state them below, including information about support measures which have already been provided. Forward with this application all relevant documentation, e.g. medical or psychological reports, grants of resource hours for the Department of Education & Skills etc. (note – this information is essential in order that the school can provide necessary supports).

Does your child have an official Department of Education and Skills Irish Exemption? Yes No

I have enclosed a copy of all relevant documentation (e.g. Medical/Psychological Reports etc.) Yes No

STUDENT'S EDUCATION DETAILS

Name of Primary School (6th Class) _____

Name of Sixth Class teacher _____

Name of Primary School Principal _____

Address of Primary School _____

Telephone Number of Primary School _____

If, applying to other year group other than 1st Year, please state the following:

Name of last Secondary School/s attended (outlining dates attended) _____

Name of Secondary School Principal _____ Telephone Number _____

Address of Secondary School _____

No. of Years Completed in Secondary School _____

Name of State Examination Completed

STUDENTS EXTRA-CURRICULAR ACTIVITIES

Please state the sports, clubs, societies etc that your child is involved in and any additional interests (i.e. GAA Football, Hurling, Camogie, Soccer, Music: plays piano, guitar, chess etc)

ADDITIONAL DETAILS

Relevant confidential family information (parent deceased, separation etc.) _____

Any previous connection with Roscommon Community College or other relevant information (please state if parent is a past pupil, or brother/sister is currently or previously attended this school)

STUDENT CODE OF CONDUCT REGARDING SOCIAL MEDIA AND MISUSES OF TECHNOLOGY

I/We understand that:

1. Use of all Social Media websites or other technological devices are strictly forbidden on school grounds and when involved in school related activities.
2. It is not the responsibility of Roscommon Community College to monitor the use of Social Media websites or other technological devices outside of school hours.
3. Any inappropriate publications made known to school authorities, in reference to other students or staff in our school, will be treated as a bullying issue and will be sanctioned according to our bullying policy.
4. Parents/Guardians will be informed of any investigation.
5. Students are not permitted to post images/record media clips of fellow students/staff or any school related activity on any social media network.

I _____ agree to abide by the Student Code of Conduct regarding Social Media and
(Name of Student)

Misuses of Technology.

I _____ have read and understand the accompanying "Types of Cyberbullying"
(Name of Student)
information sheet.

SCHOOL TRIPS & EXCURSIONS

I _____ give consent for _____ to go on School Trips &
(Parent/Guardian Name) (Son/Daughter/Charge Name)
Excursions during each school year.

PHOTOGRAPHS OF STUDENTS

The school maintains a database of photographs of school events held over the years. It has become customary to take photos of students engaged in activities and events in the interest of creating a pictorial as well as historical record of life at the school. Photographs may be published on our school website or in brochures, newsletters, local and national newspapers and similar school-related productions. If you would prefer not to have your child's photograph included in such records, please notify the school principal.

I _____ give consent for _____ my child/guardian's photo
(Parent/Guardian Name) (Son/Daughter/Charge Name)
to be taken and stored during the school year.

DECLARATION

I _____, have read and fully understand the
(Please Print Parent/Guardian Name)

Code of Behaviour and the Admissions Policy of Roscommon Community College. I hereby accept these policy documents in their entirety and together with my son/daughter/charge will adhere to all their principles in full and those of the Student Code of Conduct Regarding Social Media and Misuses of Technology, School Trips and Excursions and Photographs of Students. I declare that everything I have stated on this form is true and accurate, I have attached all relevant reports necessary to complete the application and understand that failure to provide all necessary documentation will result in my application being placed on hold until such time that the documentation becomes available. I am aware that an untrue statement on this or subsequent forms could lead to the withdrawal of any offer of a place or the removal of the applicant from the school.

Signature of Parent or Guardian _____

Name in Capitals _____

Date _____

I understand that certain information hereby provided by me is personal data, within the meaning of that term as defined in the Data Protection Acts 1988 and 2003 (the "Acts"), and I confirm that the provision of this information by me so that it may be processed for the purposes of consideration of my application constitutes a consent for the purposes of the Acts.

Signature: Date:
(Parent/Guardian Name)

I give permission to the GRETB to share my information with Education partners (Dept. of Education and Skills).

Signature: Date:
(Parent/Guardian Name)

CHECK-LIST

Please ensure that you have included the following with your application:

	Office Use only
1. Fully completed Application Form	<input type="checkbox"/>
2. Academic, Discipline and Attendance Report/s from previous school (Note: 1 st year students must present a copy of their last school report card from their primary school. Students applying to other year groups must present a copy of their academic, discipline and attendance reports or their state examination results Sheet from their previous secondary school/s).	<input type="checkbox"/>
3. Photocopy of Birth Certificate	<input type="checkbox"/>
4. Materials Charge - €75 (student journal, photocopying, classroom supplies)	<input type="checkbox"/>
5. Medical Report (if applicable)	<input type="checkbox"/>
6. Educational/Psychological Report/s (if applicable)	<input type="checkbox"/>
7. IMPORTANT please ensure your child's <u>Personal Public Service Number (PPSN)</u> is on page 1	<input type="checkbox"/>